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**MINUTES OF MEETING
CORY LAKES
COMMUNITY DEVELOPMENT DISTRICT**

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The Regular meeting of the Board of Supervisors of the Cory Lakes Community Development District was held on Wednesday, November 17, 2010 at 6:00 p.m. at the Cory Lake Beach Club, 10441 Cory Lakes Drive, Tampa, Florida.

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FIRST ORDER OF BUSINESS - Roll Call

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Mr. Burman called the meeting to order.

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Supervisors introduced themselves.

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Present and constituting a quorum were:

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23	David Burman	Chairperson
24	Ron Fitzgerald	Vice Chairperson
25	Vicki Castro	Supervisor
26	Kerri Ringhof	Supervisor
27	Scott Shaw	Supervisor

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Also present were:

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33	John Daugirda	Manager
34	Mark Straley	Attorney
35	Michael Cachon	Field Manager
36	Several Residents	

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Mr. Daugirda established a quorum of the Board was present.

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[Note: the minutes of the meeting are a summary of the discussion and actions taken at the November 17, 2010 meeting; and upon the Board of Supervisors' approval are the permanent "Record of Proceedings" of such meeting.]

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SECOND ORDER OF BUSINESS - Chairperson's and Manager's Opening Remarks

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There being no opening remarks, the next item followed.

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THIRD ORDER OF BUSINESS - Board Discussion on Agenda and Meeting Protocols

There not being any, the next item followed

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2 **FOURTH ORDER OF BUSINESS – Organizational Matters**

3 **A. Acknowledgement of Newly Elected Supervisors From General Election**

4 Mr. Daugirda stated Mr. Shaw and Ms. Castro applied and qualified for the seats that
5 were up for general election, ran unopposed and won. Their terms started on November 16, 2010
6 and run for four years.

7
8 **B. Oath of Office of Newly Elected Supervisor**

9 Mr. Daugirda, being a Notary Public of the State of Florida, administered the oath of
10 office to Ms. Vicki Castro and Mr. Scott Shaw; a copy of the oaths are attached hereto and made
11 a part of the public record.

12
13 **C. Compensation of Newly Elected Supervisors**

14 Mr. Daugirda stated the statute provides for compensation of \$200 per meeting. You
15 have the opportunity to accept or waive compensation.

16 The Supervisors accepted compensation.

17
18 **D. CDD Roles and Responsibilities**

19 Mr. Daugirda stated I previously provided you with the supervisor information packet, a
20 Form 1 - Statement of Financial Interest and the Guide to the Sunshine Amendment and Code of
21 Ethics for public officers and employees.

22 I also went over the CDD roles and responsibilities at the last meeting. If you have any
23 questions, feel free to contact me or the attorney.

24
25 **E. Resolution 2011-2, Election of Officers**

26 Mr. Daugirda stated any time there is a change in supervisors, you have an opportunity to
27 review and change the officer structure. We went into detail last month, if you wish to continue
28 with the same slate, we can do so.

29 Board consensus was to retain the same slate of officers.

30
31 **On MOTION by Mr. Burman, SECONDED by Mr. Fitzgerald, WITH ALL IN FAVOR, the**
32 **Board elected: Mr. Burman as Chairperson; Mr. Fitzgerald as Vice Chairperson; Mr. Daugirda**
33 **as Secretary and Assistant Treasurer, Mr. Woodville as Treasurer; Ms. Rugg, Ms. Stewart, Mr.**
34 **Shaw, Ms. Ringhof and Ms. Castro as Assistant Secretaries; and the Board Adopted Resolution**
35 **2011-2, Designation Officers of the District.**

F. Annual Review of Designation of Board Liaisons to the Committees

Mr. Burman asked does anyone want to change?

Ms. Ringhof responded we have not offered a committee to Ms. Castro at all.

Mr. Fitzgerald stated maybe she can lead the Strategic Planning Committee.

Ms. Castro stated I can take the Strategic Planning.

On MOTION by Mr. Burman, SECONDED by Ms. Ringhof, WITH ALL IN FAVOR, the Board approved Ms. Castro as the Strategic Planning Committee Liaison.

FIFTH ORDER OF BUSINESS

Consent Agenda Items:

- Approval of October 20, 2010 **Board Minutes**
- Acceptance of November 4, 2010 **Finance Committee Meeting**
- Acceptance of October 12 and October 26, 2010 **Landscape-Aquascape-Facilities Committee Meetings**
- Acceptance of November 15, 2010 **Quality of Life Committee Meetings**
- Acceptance of November 1, 2010 **Security Committee Meeting**
- Acceptance of **Financial Statements** as of September, 2010
- Acceptance of Check Registers for October, 2010

On MOTION by Mr. Burman, SECONDED by Mr. Fitzgerald, WITH ALL IN FAVOR, the Board approved the Consent Agenda items as listed above.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

A. 1. Update: Litigation

Mr. Daugirda stated the motion for summary judgment has been filed on the office lease, and there is a hearing scheduled for January 27 at 1:45 pm in front of Judge Pandino.

Mr. Shaw asked if we win, when can we take position of the space, and how do we handle the possessions inside?

Mr. Daugirda responded I can brief the attorney, and we should be able to recommend specificities from the bench.

Mr. Straley stated Mr. Daugirda and I will work with Mr. Addison.

A.2. Update: Suspensions and Hearing Requests

- **Aydin**
- **Reich**

Mr. Straley stated at last month's meeting, I sent letters to the parents informing them of the Board's actions suspending the individuals from using District property. Mr. Reich asked for

1 particulars and sent a follow up letter and included incident reports. Mr. Reich responded in a
2 letter I received yesterday, and I have not received a formal response from Mr. Aydin, only
3 emails.

4 Mr. Burman stated there has been a question as to whether we can take pictures of
5 juveniles on public and CDD property. Our discussion was that we can.

6 Mr. Straley stated that is correct.

7 Mr. Burman asked in terms of the fact we put a DVR at both gate houses, is there a
8 problem with putting in audio to the visual?

9 Mr. Straley responded no.

10

11 **B. Engineer**

12 There not being any, the next item followed.

13

14 **SEVENTH ORDER OF BUSINESS - Field Manager Report and District Projects**

15 **A. Field Manager Projects**

16 **A. 1. Approval or Ratification of:**

- 17 ■ #20090033 – 8th Phase Roadway Paver Repairs – SunState Pavers Proposal in the
18 Amount of \$3,201
19 ■ #2010066 – Ceiling Fans/Lights for Beach Club and Gate Houses – Dave's Home
20 Helper Services Proposal in the Total Amount of \$6,380
21 ■ #2010079 – Beach Club Interior Painting – South Shore Planting Proposals in the
22 Amount Not to Exceed \$7,000
23 ■ #2010080 – Beach Club Additional Landscape Pots and Plants – Nanak's Proposals in
24 the Total Amount of \$1,808.52
25 ■ #2010090 – Plant Installation along Bridge Head on Cory Lake Drive – Nanak's
26 Proposal in the Amount of \$1,590
27 ■ #2010091 – Wetland Island Outflow Cleanout – Armstrong Additional Services in the
28 Amount of \$2,450]

29 Mr. Cachon asked are there any questions on the projects presented for approval?

30 Ms. Ringhof asked on #0079, Beach Club interior painting, do you have an idea when
31 that will be scheduled?

32 Mr. Cachon responded we are booked with parties, and it will be sometime in January.

33 Ms. Ringhof asked on #0080, additional landscape; and #0090, plant installation, what is
34 the need for these?

35 Mr. Cachon responded this comes through LAF, and residents asking what are we going
36 to do with the area up front. Some areas are sparse and we have some plotted plants, and this is
37 an attempt to add more.

1 Ms. Ringhof stated personally, I would like to see us spend less money on new
2 landscaping. How about #0090?

3 Mr. Cachon responded that is also aesthetic? We have a section on the bridge head that
4 had died. These plants will add some height.

5 Ms. Ringhof stated I have no problem with maintenance items, I have a problem with
6 adding more stuff, but we should be providing new amenities to the residents.

7

8 On MOTION by Mr. Fitzgerald, SECONDED by Ms. Castro, WITH Mr. Burman, Mr.
9 Fitzgerald, Mr. Shaw and Ms. Castro voting Aye, and Ms. Ringhof voting Nay on #2010080 &
10 #2010090, the Board approved:
11 #20090033 – 8th Phase Roadway Paver Repairs – SunState Pavers Proposal in the Amount of
12 \$3,201
13 #2010066 – Ceiling Fans/Lights for Beach Club and Gate Houses – Dave’s Home Helper
14 Services Proposal in the Total Amount of \$6,380
15 #2010079 – Beach Club Interior Painting – South Shore Planting Proposals in the Amount Not to
16 Exceed \$7,000
17 #2010080 – Beach Club Additional Landscape Pots and Plants – Nanak’s Proposals in the Total
18 Amount of \$1,808.52
19 #2010090 – Plant Installation along Bridge Head on Cory Lake Drive – Nanak’s Proposal in the
20 Amount of \$1,590
21 2010091 – Wetland Island Outflow Cleanout – Armstrong Additional Services in the Amount of
22 \$2,450

23

24 **TENTH ORDER OF BUSINESS - Community Requests/Recommendations**

25 **C. Security**

26 **C.2. Ornamental Swing Gate and Installation – Gate Tech Inc. Proposal in the Amount**
27 **of \$2,460**

28 Mr. Cachon stated based on last months’ discussions you wanted something in the
29 middle. It is similar to the Cachet Isle gate. One of the things we have talked about is the
30 operation of the gate, and putting in a substantial locking pad built into the system with keys
31 rather than a chain and lock which is an additional \$300. It is a manual gate, no power or
32 actuators. The gate will be built with stakes to keep the gate from swinging.

33 Ms. Ringhof stated I am concerned with the gate hitting peoples’ cars, and people
34 forgetting to close the gates.

35 Mr. Cachon stated there are options to make sure they are in the locked open position to
36 keep them from swinging if we don’t use stakes.

37 Mr. Shaw stated I like the looks of this one much better than the other ones.

38

1 On MOTION by Mr. Burman, SECONDED by Mr. Fitzgerald, WITH ALL IN FAVOR, the
2 Board approved the Ornamental Swing Gate and Installation at a location to be determined in the
3 Amount not to Exceed \$3,000.

4
5 Ms. Castro stated we need to leave the parking area open, trim down the bushes so people
6 can see there is parking, add three to four more decorative street lights from TECO, and put the
7 gate behind the parking lot, adjacent to the tennis courts.

8 Mr. Cachon was directed to get pricing for three or four decorative street lights from
9 TECO.

10 Mr. Shaw stated the location is logical.

11 Mr. Fitzgerald stated the problem originally for shutting the area off was the traffic going
12 in back. If it is open during the day, we will still have the problem. If we do this, I would like it
13 closed 24/7.

14 Ms. Castro stated I am not for closing it 24/7.

15 Ms. Ringhof stated if we are blocking it off, you will only make people walk around.

16 Mr. Shaw stated I don't think that makes sense. It will cut off traffic from going back
17 there, but people will still walk back there.

18 Mr. Fitzgerald stated we are not solving the problem. I cannot even enjoy playing tennis
19 because two cars are hiding back there, and it is disturbing.

20 Ms. Ringhof stated the committees have talked about utilizing that space for a dog run
21 behind the rink. You are making it difficult to utilize that area for any future amenities by
22 blocking it off 24/7.

23 Ms. Castro stated my feeling is three of us are in agreement to leaving it open during the
24 day. During the day if you see people doing something, call 911 and get the police out here.

25 Mr. Shaw stated we can decide on the hours of the gates later.

26
27 On MOTION by Mr. Burman, SECONDED by Ms. Castro, WITH ALL IN FAVOR, the Board
28 approved installation of the gate behind the parking lot, adjacent to the tennis courts.

29
30 Board consensus was to defer the hours of operations of the gate until after installation.

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SIXTH ORDER OF BUSINESS

Staff Reports (Continued)

C. Manager

C. 1. Management Report

Mr. Daugirda stated we have some information on the Avatar collections to discuss, and we may want to see if Mr. Reich has any comments while the attorney is still here.

Avatar/CLL,LLC

Mr. Straley stated as the Board will recall, the Avatar/CLL,LLC assessments were not placed on the tax roll this year as in past years because they have not paid their assessments, and the certificates did not sell so we got nothing out of that exercise. As a District, we opted to go to an alternative collection method which is not uncommonly used. We direct billed the owner for their assessments, made payable in installments with the first installment due November 1, which was not paid. The next step is to prepare a demand letter formally demanding payment, which I assume will fall on deaf ears. The next step is to bring formal foreclosure action. Prior to the meeting, Mr. Shaw and I are in agreement to send the demand letter, and to have me participate by phone at the next Finance Committee meeting to talk about the foreclosure process and potential costs. This is discretionary based on the Board's decision. You don't have to race to the court house to foreclose, but before too long their failure to pay the debt assessment is going to result in a default to make bond payments. At this point the Trust Indenture will require foreclosure, and fees in theory are recoverable. To the extent the assessments exceed the fair market value of the land, I am not sure if the District will see any cash from this.

Mr. Shaw stated we do have \$75,000 in this year's budget, so we have sort of planned for this.

Mr. Straley stated I will send out the demand letter, and provide a report at the next meeting.

Reich Suspension

Mr. Reich stated first, thank you for your service on this Board. I am here for a couple of reasons. One is to open the lines of communication. I did receive a letter over the past month withdrawing the privileges of my son and threatening to have him arrested for trespassing. I took some exception to that. I think there was some effort to get me in front of this Board last month, but I was in Chicago. My greatest concern is, based on the letter from the attorney, is that my son is accused of extensive mischief and vandalism. I know there have been some altercations of

1 sorts, and I apologize for that and intend to deal with that to the best of my ability. Pursuant to
2 the letter, I asked that information be provided to me. Mr. Straley was kind enough to provide 33
3 incident reports, and of those 29 were not related to my son, and he was not mentioned. These
4 are significant consequences that stem from the Board's actions relative to this. I am here to
5 protect my son's reputation, to adhere to the process that was delineated and to provide a written
6 response which was sent out yesterday. I also want to address the Board on my concerns
7 regarding the allegations, uncovering the facts, and help facilitate the communications.

8 Mr. Straley stated I want to reiterate this is not a formal hearing. I don't believe anyone
9 has had a chance to study your letter. One thing that did come to my attention is there has been
10 an incident report subsequent to the letter being sent, which you may want to supplement. We
11 want to make you aware of it.

12 Mr. Reich stated my son came home very distraught over an incident that happened. My
13 initial reaction was, "This guy did what?" and go out and address it. Instead I took the correct
14 action to document what my son said, and sent it off.

15 Mr. Fitzgerald stated the letter is being interpreted in one side as we are accusing his son
16 of performing certain acts. I don't believe that is the intention of the letter at all. There was an
17 incident at the Beach Club with two boys already on suspension from CDD property. As far as
18 the issue of vandalism, you don't have to destroy something to vandalize it. There is also
19 considerable costs associated with vandalism. It costs us to have the attorney write the letter, and
20 it costs us to have the attorney here tonight and next month when we have the hearing. It is your
21 issue, not our issue. We have two boys on suspension already from CDD property. They walked
22 in here, trashed the Beach Club and the street. That is the issue, and to me the end of the story.
23 Plenty of people have talked to me about your son and Alper vandalizing property. I don't know
24 why reports were sent out and harassment was talked about. I was asked by the Board to deal
25 with this issue. I may not have done it the best way to convey information.

26 Ms. Ringhof stated I personally have had several run ins with your son, and I don't call
27 security on every incident. Maybe I should have so you would have a better picture of what we
28 are talking about. On Monday, several kids in the community recognized my golf cart. One was
29 on the left, one on the right, and Kevin approached me several feet into the street make ne serve,
30 and then Alper comes in from the left side to navigate around them. As I passed by Alper yelled
31 at me to startle me. Later on, I became aware of this situation with the rover.

32 Mr. Riech asked can I have a synopsis of the incident?

1 Mr. Burman responded Kevin was in the street, taunting the rover as he was addressing
2 the Ayden kids, the Grace kid and Michael Jordan.

3 Mr. Shaw stated I suggest we table this discussion, as it is turning into a hearing and is
4 not the proper forum to do this. I suggest a Special Meeting.

5 Ms. Castro stated what the kids seem to be doing is passive/aggressive stuff, taunting the
6 rover. Kevin is not supposed to be on CDD property, so he is running in the middle of the street.
7 That may be his way for fighting the rule of taking away of his privileges.

8 Mr. Reich stated communication is also a perception as well. I am not here to tell you
9 Kevin is an angel, but I do want to say there are significant issues. It becomes frustrating for a
10 15/16 year old who gets blames for things. Two major things come to mind that the Board
11 should be concerned about: a neighbor who brandished a weapon, a person who has physically
12 threatened harming these teenagers, and the lake committee is a whole different animal.
13 Someone on the committee is breaking the rules and there are some ethical implications as well.

14 Mr. Burman stated I don't think the bottom line of this Board is to overly punish your
15 child. Our intent is to find a mechanism to stop the pettiness, what we perceive as vandalism and
16 disrespect for CDD property. If we can open a dialogue between you, Kevin and this Board and
17 stop it, we are happy.

18

19 Mr. Cachon asked do you need anything else from me?

20 Ms. Castro responded if we do sidewalks, it needs to be 6" reinforced with rebar you can
21 drive over is what you would use.

22 Mr. Cachon stated we may need to do certain areas, rather than a whole run.

23 Mr. Burman stated we can add audio to the DVR, so if you can handle that.

24

25 **EIGHTH ORDER OF BUSINESS** **Financial Matters**

26 **A. State of District Finances**

27 Mr. Shaw stated the September numbers changed slightly, as I mentioned they would.
28 The September balance is \$1,016,000 and the General Fund balance is \$937,000. There were no
29 real material changes in the financial statements other than our net profit for Fiscal Year 2010
30 was \$341,000.

31 Ms. Castro asked did it change much?

32 Mr. Shaw responded \$40,000 in expenditures.

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B. Consideration of Resolution 2011-3, General Fund Budget Amendment for Fiscal Year 2011

Mr. Shaw stated to put this in prospective, the \$341,000 was an addition to our general fund balance. We started October 1, 2009 with a general fund balance of \$565,000, we ended it with \$936,000 because the revenues greatly exceeded our expenditures. Having said that, at the last Board meeting we wanted to designate some reserves and that is where Resolution 2011-3 comes in. There was \$78,141 in projects that we approved in Fiscal Year 2010 that we have not done yet and we wanted to show \$100,000 in reserves. This resolution establishes reserve items of \$179,148. This is a formal process we need to go through to establish reserves.

Mr. Burman asked if the \$78,000 is for bills to be paid, why put it into the reserve account?

Mr. Shaw responded from an accounting standpoint, if we don't do that, and we approve a project in June and does not get paid until December it is going to hit our Fiscal Year 2011 budget. If we approve something in Fiscal Year 2010 and don't complete it we should put it in reserves to pay for it in FY 2011. We are trying to keep thing consistent and in the proper year shall we say.

Additionally, mid-year we will relook at the budget, as this is not set in stone.

On MOTION by Mr. Burman, SECONDED by Mr. Shaw, WITH ALL IN FAVOR, the Board adopted Resolution 2011-3, Amending the Fiscal Year 2011 Budget.

Mr. Shaw stated by putting \$179,148 in reserves, that still leaves \$162,000 in excess funds for Fiscal Year 2010. Where does it go? It goes into the undesignated general fund reserves.

Ms. Castro asked why not put it all in reserves or in a pot?

Mr. Shaw responded it is all in the same pot. The Board decides how we are going to spend the money.

Mr. Burman stated this is the first step in the right direction.

Mr. Fitzgerald stated I would like to know how much we need for the starting fund balance to survive the first quarter. What is the number \$500,000? I would rather have it budgeted or in reserve.

Ms. Castro stated maybe it is just the terminology, call it Special Projects.

1 Mr. Shaw stated we can peel off \$50,000 and designate it for Special Projects. We are
2 talking about a philosophical discussion about what the undesignated fund balance should be. It
3 costs \$433,000 a quarter to run this District based on last year's average.

4 Mr. Daugirda stated the finance committee will look at the budget again after six months,
5 strategic planning will be looking at the long term, strategic needs for savings issues and another
6 budget cycle starts in May for Fiscal Year 2012.

7 Ms. Castro stated I would like to have it in a line item of some type.

8
9 **C. Consideration of Resolution 2011-4, General Fund Budget Amendment for Fiscal**
10 **Year 2010**

11 Mr. Shaw stated this is a housekeeping resolution and accounts for the Soave Purchase
12 which is considered outside of the budget.

13
14 **On MOTION by Mr. Burman, SECONDED by Mr. Shaw, WITH ALL IN FAVOR, the Board**
15 **adopted Resolution 2011-4, General Fund Budget Amendment for Fiscal Year 2011.**

16
17 **TENTH ORDER OF BUSINESS - Community Requests/Recommendations (Continued)**

18 **A. Landscape-Aquascape-Facility [LAF]**
19 **Around the House Contract**

20 Mr. Burman stated we have established a "Task Force" to look at the Around the House
21 contract consisting of three individuals plus Mr. Fitzgerald, a former hospital administrator, a
22 housing unit administrator, and an attorney. I thought it was a nice balance. I spoke with Mr.
23 Cachon about what the task force will be doing, and he is on board with it. I personally got
24 people who are involved in this type of service.

25
26 **On MOTION by Mr. Burman, SECONDED by Mr. Shaw, WITH ALL IN FAVOR, the Board**
27 **ratified the establishment of the Task Force regarding the Around the House contract.**

28
29 Mr. Burman stated Mr. Fitzgerald should get the task force together, have their first
30 meeting, set up the parameters because in addition to Mr. Cachon's input, Mr. Straley had input.

31 Mr. Fitzgerald stated I am looking for roles and responsibility and what the RFP is build
32 from. We should have some sort of process of how we evaluate our manager.

33 Mr. Burman stated as you work on the contract you may come up with the process.

34 Whereupon, a discussion was held.

1

2 **Street Trees**

3 Mr. Fitzgerald stated we are trying to get the street trees moving. The one problem is the
4 water shortage and the SWFWMD restrictions. We will probably need to start some now, and do
5 what we can at the Morris Bridge entrance.

6

7 **Gate Access System**

8 Mr. Fitzgerald stated I spoke with Mr. Cyril Spiro about the gate access system, and the
9 vendors having control of the system is foreign to me. I believe we need to have our own
10 database and maintain it. I think it will be worthwhile to have Mr. Spiro come in and make a
11 presentation regarding the access system and what we can do.

12 Ms. Ringhof stated one thing I have learned through all this is we probably need an IT
13 task force to evaluate all this.

14 Mr. Burman stated we can invite Mr. Spiro to make a presentation to us, and have him
15 talk to others in the community, much like the gym user group. He can inform Mr. Daugirda as
16 to when he wants to be placed on the agenda.

17

18 **B. Quality of Life**

19 Ms. Ringhof stated I have two quick things. We are contacting Toys for Tots to have a
20 collection box here for the holidays. The New Tampa Jr. Women's Club has asked to do a 5K
21 run here at Cory Lakes. If the February one goes well, we may consider doing this at the end of
22 next year, October/November.

23

24 **C. Security**

25 **C.1. October Security Incident Reports**

26 Mr. Burman stated you received the USAA reports, and we have been alternating the
27 times of the off-duty Tampa Police Officers. We have had 10 stops and 2 tickets, and hopefully
28 the word will get out. We will re-evaluate at the December meeting.

29 Ms. Ringhof and Ms. Castro stated I like the reports.

30 Mr. Burman stated the database system is working. When the conversion took place, it
31 did not transfer properly so Ryan is going to sit with the guard with the one we have, and take the
32 USAA database and get it squared away.

33

1 **C.2. Ornamental Swing Gate and Installation – Gate Tech Inc. Proposal in the Amount**
2 **of \$2,460**

3 This item was discussed previously in the meeting.
4

5 **C.3. Closure of Morris Bridge Gate during 3rd Shift to Visitors**

6 Mr. Burman stated I am not sure if we should leave this on the agenda.

7 Mr. Shaw stated I have good news and bad news on the DVRs. The bad news is the IT
8 infrastructure at the guard gate is a disaster. They are using old outdated routers for IP address
9 connections and a BrightHouse router so I cannot port-forward the traffic to the DVRs so they
10 can be accessed remotely. We are going to have to 86 the out NetGear systems, and I will have
11 to sit down at each guardhouse to reconfigure everything. The good news is it will be much
12 simpler and reliable. They are recording locally and are accessed locally, but for the Morris
13 Bridge Gate to be closed, we have to make sure Cross Creek can get the signals. We are using
14 two channels on the DVR for two cameras. I can put two more cameras and microphones are
15 \$10.

16 Mr. Fitzgerald asked will this network have anything to do with the DSX Communication
17 between the gatehouses?

18 Mr. Shaw responded is it still being used?

19 Mr. Fitzgerald responded yes.

20 Mr. Shaw asked what is the hardware being used?

21 Mr. Burman responded it is the bar codes.

22 Mr. Shaw stated I will make sure the DSX is port-forward so they can still talk to each
23 other.

24 Mr. Burman stated additionally, Kevin has all the codes to get into the router.

25 Mr. Shaw stated I will document all the logins and passwords and clean up the wiring. I
26 will get with Ryan on the DSX system.

27 Ms. Castro stated at the last meeting we tabled the security cameras and the lights. While
28 we were sitting in this meeting, a lot of damage was done. Before we do any improvements to
29 the facilities, we need to protect it. I would recommend a not to exceed amount and have the
30 committee determine cameras, locations, infrared, CSI quality, etc.

31 Mr. Shaw stated the Beach Club has a 4 channel DVR in the gym connected to four
32 cameras. It is maxed out. Other communities install a hybrid DVR and network cameras. The
33 reasons they do that is so they can put cameras in remote locations that are wireless. A 16

1 channel DVR may cost \$1,500 with a robust wireless access, and IP cameras at my cost is \$400.
2 In pitch black it will see 100' out.

3 Ms. Castro stated I think we dropped the ball last month, I was going to throw out a
4 number of \$25,000 to get this all up to date.

5 Mr. Shaw stated for two cameras and a 16 channel DVR I came up with \$3,610.

6 Ms. Castro stated it killed me to walk around here last month after our meeting and find
7 13 plants pulled up, four thrown on the canopy putting holes in it, thrown on the playground
8 equipment. Unless we have a picture where we can identify that person, it does not matter.

9 Whereupon, a discussion was held.

10

11 On MOTION by Ms. Castro, SECONDED by Ms. Ringhof, WITH Mr. Burman, Mr. Fitzgerald,
12 Ms. Ringhof and Ms. Castro voting Aye, and Mr. Shaw abstaining, the Board approved the
13 expenditure not to exceed \$12,500 for security cameras for our facilities; and the Security
14 Committee was delegated to implement the project.

15

16 Mr. Shaw stated I will attend the new Security Committee meeting, and provide
17 documentation.

18

19 **C.4 Purchase of Signage for DVR Surveillance Equipment**

20 **C.5 Vandalism Update**

21 These items were not discussed, and can be removed from the agenda.

22

23 **D. Strategic Planning**

24 Ms. Ringhof stated I have nothing to report.

25

26 **ELEVENTH ORDER OF BUSINESS** **Supervisor Requests**

27 A discussion was held regarding evaluating consultant services.

28

29 **TWELFTH ORDER OF BUSINESS** **Public Comments**

30 There not being any, the next item followed.

31

32 **NINTH ORDER OF BUSINESS - Board Member Discussion Items:**

33 **A. BOS and Chairperson Roles and Responsibilities, Terms, Rotation**

34 Mr. Burman stated Ms. Rugg has gathered all the comments provided by the various

35 Board members.

1 Discussion and revisions:

- 2 ■ Page 4, line 9 - Election of Officer Terms: Will be discussed and elected by Resolution
3 each November of an election year.
- 4 ■ Page 4, Line 45, g - Delegate assignments and duties to other Board members as mutually
5 agreed to, or staff as necessary.
- 6 ■ Page 4, Line 3, h - Sign and approve all documentation related to business matters of the
7 Board and manage the matters of the District between meetings.
- 8 ■ Page 5, Line 8, i - REMOVE, as it is deleted to Finance Committee.
- 9 ■ Page 5, Line 15, k - REMOVE.
- 10 ■ Page 5, Line 18, l - Review draft minutes of previous meeting.
- 11 ■ Page 5, Line 22, m – Designate and/or Coordinate oversight of Beach Club Personnel.
- 12 ■ Page 4, Line 26, n – ties into m. above. Put into one sentence.
- 13 ■ Page 4, Line 31, o – Sign check requests for Accounts Payable by every Wednesday.
- 14 ■ Page 4, Line 36, p – REMOVE.
- 15 ■ Page 4, Line 42, r – REMOVE.

16
17 **On MOTION by Ms. Ringhof, SECONDED by Mr. Shaw, WITH ALL IN FAVOR the Board**
18 **approved the Generally Accepted Practices of the Officers, as amended.**
19

20 Mr. Fitzgerald stated one of the things I am looking for is a process where people are
21 encouraged to make a report and it flows behind the first contact to the proper contact in the
22 same format between the POA/CDD.

23 Mr. Burman stated the Security Committee has worked on a security report procedure.
24 Can I circulate it to the CDD Supervisors?

25 Mr. Daugirda responded as informational, copy the office manager and any comments
26 need to be provided to him.

27 Ms. Ringhof stated Friday, December 3 is our first Movie in the Park – Polar Express.

28
29 **THIRTEENTH ORDER OF BUSINESS** **Adjournment**
30 There being no further business,

31
32 **On MOTION by Mr. Burman, SECONDED by Ms. Castro, WITH ALL IN FAVOR the meeting**
33 **was adjourned at 8:30 p.m.**

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**These minutes were prepared in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on December 15, 2010.


Signature


Signature

DAVID BILAMAN
Printed Name

John DAURIDA
Printed Name

Title:

- Chairman
- Vice Chairman

Title:

- Secretary
- Assistant Secretary